Day One
8:00 – 8:30 a.m. Registration
8:30 – 8:45 a.m. Introduction and Welcome
Module I - Fundamentals
8:45 – 10:45 a.m. i. Sources & Functions
                    ii. Purposes of Administrative Agencies
                    iii. The Regulatory Process
10:45 – 11:00 a.m. Break
11:00 – 12:00 p.m. iv. Limits on Administrative Agencies
                    v. Sufficiency of Evidence in Administrative Proceedings
12:00 – 1:00 p.m. Lunch
Module II - The Role of Agency General Counsel
1:00 – 3:00 p.m. i. Principles of Administrative Agencies, Boards and Colleges
                    ii. Role as Board Counsel
                    iii. Rulemaking
3:00 – 3:15 p.m. Break
Module III - Adjudication of Administrative Cases
3:15 – 5:15 p.m. i. The Role of the Attorney in Compliance and Discipline
                    ii. Adjudication of Administrative Cases
Day Two
Module IV - Litigation
9:00 – 10:30 a.m. i. Initiating the Hearing Process as a Disciplinary Prosecutor
10:45 – 11:00 a.m. Break
10:45 – 11:45 a.m. ii. Administrative Hearing Process
11:45 a.m. – 1:00 p.m. Lunch
1:00 – 3:30 p.m. iii. Preparing for Formal Hearing
3:30 – 3:45 p.m. Break
4:00 – 5:00 p.m. iv. Adjudication of Formal Hearings

*This schedule is subject to change.*