



National Certified Investigator & Inspector Training—Basic Program

www.clearhq.org/NCITb



What is the NCIT Basic Program?

Over 19,000 regulatory discipline and compliance professionals have benefited from this three-day, hands-on training and certification program in investigation and inspection techniques and procedures. Even if you are an experienced investigator, you are certain to gain new skills and knowledge from this course. Teaching methodologies include lectures, role playing, group activities and video presentations.

What is covered in the NCIT Basic curriculum?

The NCIT Basic program includes ten modules, encompassing the essential elements of good investigations and inspections in the regulatory context:

- Professional Conduct
- Principles of Administrative Law and the Regulatory Process
- Investigative Process
- Investigator Safety
- Principles of Evidence
- Evidence Collection, Tagging and Storage
- Interviewing Techniques
- Overview of Inspections and Inspection Procedures
- Report Writing
- Testifying in Administrative and Criminal Proceedings

Who should attend?

The course is designed for investigators and inspectors working within regulatory organizations. The material is general enough to apply to investigators and inspectors working in a wide range of professions.

Can I receive certification for this course?

Participants who complete the NCIT Basic curriculum, achieve a minimum score of 70% on the course examination and meet the one-year employment requirement as a regulatory investigator or inspector may apply for CLEAR certification.

How do I register?

A list of scheduled NCIT Basic programs can be found at www.clearhq.org/CLEARLearningOfferings. Organizations interested in sponsoring an NCIT Basic program must have a minimum of 60 attendees from one or a combination of agencies. CLEAR staff does the rest—from arranging for meeting space to providing instructors and training materials.

Registration Fees

NCIT Basic Member rate: US\$385

NCIT Basic Non-Member rate: US\$480

Contact Us

Please contact us at ncit@clearhq.org for additional information on CLEAR's NCIT Program.

Here's what attendees have to say about the program:

"This was wonderful. Wish I had attended years ago."

"This was very informative. I feel as though I'm taking a lot of new ideas home! Thank you!"

"The program and content have been more than expected!"

"Very useful information that will certainly have an impact on the manner in which I conduct business."